

**Florence Community PTA  
General Membership Meeting Minutes  
September 26, 2017, 4:00 p.m.  
Siuslaw Elementary School Library**

**Call to Order**

The meeting was called to order by Tiffany Holdahl at 4:03 pm. Thirty-two members and four guests were in attendance. A quorum was present.

**Minutes**

Jennifer Wilks presented minutes from the meeting on May 16, 2017. Bou Kilgore made a motion to approve the minutes. Sarah Nunez seconded. Vote. Motion approved.

**Standing Rules**

Jennifer read the standing rules to the membership. Bradyn Holdahl made a motion to approve the standing rules. Toni Howland seconded. Vote. Motion approved.

**Executive Board Report**

- FCPTA thanks Logan for her assistance with the children at the PTA meetings
- Sarah's letter was published in National PTA's magazine One Voice
- The meeting schedule this year is changed to accommodate working parents and dinner will be included at two meetings
- The executive board's three main goals this year: **Cultivate, Connect, Community**

**Financial Report**

Melissa Samel presented three different year-end reports and the results of the 2016-2017 audit stating the financial records were kept in good order. Melissa presented the 2017-2018 Budget. Melissa made a motion to accept the budget. Kaye Wheeler seconded. Discussion regarding Colorathon remaining a PTA event. Vote. Motion approved.

**Committee Reports**

- **Committee Openings:** Tiffany introduced and thanked the following people who have agreed to chair committees:
  - **STEM** – Dave Clark
  - **Box Tops @ SES** – Sarah Nunez
  - **Box Tops @ SMS** – Alice Burns
  - **Box Tops @ SHS** – Anna Moser
  - **Holiday Shop** – Alice Burns
  - **Historian** – Diane McCalmont
  - **Talent Show** – Amanda Simmons
  - **Publicity & Marketing** – Natalie Lyda
  - **Coffee Cart** – Jennifer Wilks
  - **Parent Connect Night** – Sarah Nunez
  - **Power of Florence** – Jennifer Ledbetter
  - **Staff Grants** – Jennifer Ledbetter
  - **Reflections** – Melissa Samel
  - **Advocacy** – Stephanie Sarles
  - **Scholarship** – Susy Lacer
  - **Book Fair Diner** – vacant
  - **Parent Teacher Conferences** – vacant
  - **Teacher/Staff Appreciation** – vacant
  - **Fundraising** - vacant
- **Membership:** Sarah announced a current membership total of 161.
- **Staff Grants:** Jennifer Ledbetter is finalizing the committee members and scheduling a time to review grant applications. Jennifer also thanked Mo's for featuring FCPTA as their organization to donate proceeds to; anyone who eats at a designated table at Mo's in September will help support FCPTA. Jennifer announced current profits to be at \$220. All of these funds will be used for Staff Grants.

**Old Business**

- **None**

**New Business**

- **None**

**Program**

John Barnett from the Siuslaw School Board presented on Local Option Renewal Measure 20-281. The current Local Option Levy passed in May 2012 and expires July 2019. Renewal will continue it for the current tax of 75 cents per \$1,000 of assessed value to local voters. Sarah made a motion to add Advocacy as a line item in the budget with \$500. Amanda seconded. Vote. Motion approved. No motion was need for the vote to endorse the levy because it was on the agenda. Vote. Motion approved.

**Announcements**

- **Reflections:** deadline is November 17 and the theme is “Within Reach”
- **Prizes:** Sarah awarded three door prizes
- **Convention:** Oregon PTA convention will be located in Portland and held in April. Tiffany said if anyone is interested in serving on the board or taking on a leadership role, they would benefit greatly from Convention.

**Adjournment**

The meeting was adjourned at 4:45 pm.

Respectfully submitted,  
Jennifer Wilks  
Secretary, Florence PTA