

**Florence Community PTA  
General Membership Meeting Minutes  
19 April 2016  
Siuslaw Elementary School Library**

**Call to Order--** The meeting was called to order by Diane McCalmont, President, at 4:06pm. Thirteen members and two guests were in attendance; a quorum was present.

**Minutes--** Jennifer Wilks moved and Mike Kilgore seconded to approve the March minutes; motion passed unanimously.

**Financial Report--** Jennifer reported a current balance of \$14,381.53.

Tiffany Holdahl moved and Mike seconded to amend the budget to: add two new gift items, \$1,500 for Outdoor School Education and \$325 for PBIS (Positive Behavior Intervention System) school dance inflatables for SMS; and increase the grant funding line item by an additional \$1,400 to a new total of \$6,400. Motion passed unanimously.

**Correspondence—** Thank you from Mrs. Graham's class for winning the Box Top Challenge.

In addition, four of Mrs. Stokes' second grade students did a brief thank you presentation to the PTA for support of Brain Pop Jr., new white boards, and the Talent Show.

**Program/ Speaker—** Lyza Houlihan, the SES School Garden Coordinator described the school garden project: 18 garden beds, 14 teachers/classes involved, growing food for the cafeteria, working on grants/fundraising to purchase a high tunnel greenhouse, future plan to combine the two current garden locations into the courtyard area to avoid excessive wind and increase visibility and involvement, teachers sign up to be involved with the garden, ~6 students at a time, composting was added in January, Boys & Girls Club participants help with the gardens during the summer. Lyza noted that the program is very popular with students and that she would like to have gardens at SMS and SHS also in the future. Tiffany mentioned a PTA grant opportunity that might support the gardens; she will forward it to Lyza and Mike Harklerode.

#### **Unfinished Business**

- Diane opened Board Nominations for FY2016-17. Jennifer nominated Tiffany for President. Susy agreed to run again for Secretary and Jennifer agreed to run again for Treasurer. No candidates were nominated for Vice President. Officers will be elected at the May meeting; write in candidates will also be accepted during the election. Susy will send election notices to members 14 days in advance of the election.
- Diane explained that endorsement of the SHS bond measure would mean that PTA would help promote the bond's passing. Tiffany moved and Jenny Velinty seconded to endorse the SHS 2016 Bond. Motion carried unanimously. Diane will advise the bond committee of our support.

#### **New Business**

- **Teacher/Staff Grants:** Requested: Gina Castro Brandt, \$160, for night vision trail camera for SHS; Shannon Graham, \$250, for a class set of wiggle seats for SES; Susan Hawke, \$250, for Stream Team field trips for SMS. Bou Kilgore moved and Mike seconded approval of the three requests; motion passed unanimously. The remainder of the applications received were tabled for the May meeting.

Regarding Mrs. DeVries request for books, it was suggested she check with Mrs. Craig to see if there is Scholastic Book credit available that could be used.

Alice Burns will check on having a PBIS presentation at the May meeting.

It was noted that we need a tighter system for tracking whether the required final grant reports are being submitted. Diane will add a checkbox for PTA Member on the application form, and another checkbox for Prior Application/Receipt of a PTA grant. The grant committee will meet early next month to address the report tracking issue.

- **Convention Report:** The four attendees, Jennifer, Diane, Tiffany and Susy shared highlights of Convention, including: cash counting advice, the purpose of PTA is to advocate for kids and it was great to see the variety of people involved, PTA is about our school and our community—all inclusive, cultural awareness and offering speeches in other languages, the inspiration of being around so many people volunteering in support of kids, and that Florence Community PTA is highly regarded statewide. Diane shared that she was elected as the OR PTA Representative for Region 6 (Lane and Douglas counties). There are only 312 PTA members in Region 6 currently, and 105 of those are in Florence. She hopes to increase those numbers next year.
- **SMS Dance:** Alice reported that she has 8 chaperones in place for this PTA fundraiser, along with snacks and a DJ (\$75). SMS holds monthly dances sponsored by different organizations as a fundraiser. Tickets are \$5 at the door, snacks are purchased at the event; the events often earn ~\$500.
- **Teacher/Staff Appreciation:** This annual event is the first week of May. PTA recognizes staff at SES, SMS, SHS, SDS, and the Bus Barn. Tiffany agreed to lead the activity this year, Jennifer will help and Diane will refer members who have expressed an interest in helping. Diane will submit an article for the Siuslaw News' School Zone about Appreciation Week, and also include it in the PTA newsletter.
- **Scholarships:** Diane noted that 8 applications were received. PTA generally offers 2-4 awards. Alice, Tiffany and Shannon Graham offered to work on Scholarship Reviews. Bou moved and Mike seconded to amend the budget to increase the available scholarship line item by an additional \$1,000 to a total of \$2,000 to allow awarding four scholarships. Motion carried unanimously.

**Door Prize Drawing Winner:** Lyza Houlihan

### **Announcements**

- Diane gave shout outs to: Alice for coordinating parent/teacher conference meals; to Susy for creating the auction basket for convention; and to Logan Kilgore for providing childcare during PTA meetings.
- Bob Horney, with the Patient & Family Advisory Council, announced they are looking for young parents to serve on two committees, Hospital Care (meets 2<sup>nd</sup> Thursday, 7pm) and Primary Care (meets every other month noon-2pm). Bob will be reporting on these opportunities at the May meeting.

### **Adjournment**

The meeting was adjourned at 5:11pm. The next meeting will be May 17th, at 4:00pm.

Submitted,

Susy Lacer, Florence PTA Secretary