

**Florence Community PTA  
General Membership Meeting Minutes  
January 14, 2014, 4:00 p.m.  
Siuslaw High School Library**

**Call to Order**

The meeting was called to order by Alice Burns at 4:07 pm. Twelve members were in attendance. A quorum was present.

**Minutes**

Lynn Anderson made a motion to approve the minutes from the December 10, 2013 meeting. Heather Goldsmith seconded. Vote. Motion approved.

**Financial Report**

Bou Kilgore gave a copy of the December Financial Report to Alice who presented the report. The checking account balance is \$10,555. The December Finance Report is attached.

**Correspondence**

None.

**Committee Reports**

- **Box Tops:** The Box Tops challenge at Siuslaw Elementary School will start in March.
- **eScrip:** Per the Finance Report, we received \$740.48 in December and \$4,403 since the beginning of the school year from eScrip.
- **Membership:** Per Diane McCalmont's email report, we now have 109 members. Alice reported approximately 10 new membership applications have been received but not yet entered. The PTA has a goal of 150 members by March 1. Shannon Graham suggested an initiative to get new members: PTA sponsored parent breakfast for new kindergarten students or a school wide challenge.
- **Viking Apparel:** Alice reported PTA has a large inventory of apparel. PTA sold a lot before Christmas mostly due to the high school teams making the playoffs.
- **Holiday Shoppe:** Alice reported the Holiday Shoppe was a great success. The PTA thanks all of the volunteers who helped the kids shop. The cheerleaders came in one day to help as well. Lynn thanked the PTA for putting on the Holiday Shoppe every year especially for families who don't have a lot of money. Alice made a deposit of \$1,200 and already shopped for next year's supply at the Dollar Tree the day after Christmas. A suggestion was made to offer a gift wrapping station or service next year.

**Old Business**

- **Anti-Bullying Speaker:** Per Diane's email report, Dr. Jerry Sprague is scheduled to speak to teachers January 17, 2014 from 2:30-4 pm. Diane and Alice are working out the details for the PTA to provide refreshments.
- **Website:** Jennifer Wilks reported the website is being updated on a regular basis and the topic can be removed from further agendas.

**New Business**

- **Teacher/Staff Grants:** Grant Committee meets at 3:30 pm and is comprised of community members, teachers, parents, and PTA members. Grant Committee did not meet at 3:30, so grant applications were reviewed at the general meeting.
  - Neil Wartnik - \$250 for a curtain to use as an audio/visual barrier for the wrestling balcony. The total cost is about \$20,000 and Neil has been fundraising for a few years and is very close to the goal. Shawn Wiencek reported Siuslaw School District advanced the remaining amount needed which he will pay back. A suggestion was made to get more information from Neil about the remaining amount needed and PTA will discuss making a gift at February's meeting with further discussion of Neil becoming a PTA member. This grant was not approved.

- Ashlie Miller - \$374-468 for children's books in Spanish. She was unaware of the \$250 limit for teacher grants. Ashlie gave background on the need for these books for her Spanish students. Trisha Holden made a motion to gift \$374 to Ashlie to purchase 6 copies of 48 titles. Lynn seconded. Vote. Motion approved.
- **Lowe's Grant:** Per Diane's email report, we were not successful in securing this grant. Diane will work on the wording and has been invited to submit again in February.
- **Tri-Folds:** Alice presented the idea for PTA to purchase tri-folds in bulk and sell them to students. Many classes are starting projects and the supply in Florence is not always consistent. If kids can purchase the tri-fold in the library at a reasonable price, there will be one less obstacle for students to do their projects. Dollar Tree has them online for \$1 and can ship them to the Florence store; PTA would sell them at each school's library for \$2. Alice has asked Dollar Tree to order a few for us to check the quality.
- **Prize Drawing:** Ashlie won the door prize.

#### **Announcements**

- **Next meeting:** February 11, 4:00 pm at the Siuslaw High School.

#### **Adjournment**

The meeting was adjourned at 4:43 pm.

Respectfully submitted,  
Jennifer Wilks  
Secretary, Florence PTA

<b>INCOME</b>	<b>BUDGET</b>	<b>Nov-13</b>	<b>Ytd TOTALS</b>	<b>NOTES</b>
<b>Membership dues @ (150)</b>	<b>1650</b>	<b>80</b>	<b>1128</b>	
<b>Donations, grants, gifts...</b>	<b>900</b>	<b>9.5</b>	<b>370</b>	
<b>Holiday Shop</b>	<b>1600</b>			
<b>Talent Show</b>	<b>1200</b>			
<b>Box Tops for Education</b>	<b>3400</b>			
<b>escrip</b>	<b>11,000</b>	<b>740.48</b>	<b>4403.32</b>	
<b>Viking Shirts</b>	<b>1500</b>	<b>318</b>	<b>881</b>	
<b>Banking other income</b>	<b>200</b>		<b>472</b>	
<b>Interest on Bank Account</b>	<b>varies</b>	<b>0.16</b>	<b>1.54</b>	
<b>TOTAL INCOME</b>	<b>21450</b>	<b>1156.14</b>	<b>7255.86</b>	
<b>EXPENSES</b>				
<b>High school scholarship</b>	<b>2000</b>		<b>500</b>	
<b>Teacher/staff/school org. grants</b>	<b>8000</b>	<b>300</b>	<b>1456.41</b>	<b>SMS/SHS</b>
<b>Teacher/staff appreciation; Back to School, conferences</b>	<b>1200</b>	<b>8.5</b>	<b>914.65</b>	
<b>General office, p.o. box, postage</b>	<b>100</b>		<b>137.99</b>	
<b>Convention/training</b>	<b>1000</b>		<b>60</b>	
<b>State/National dues</b>	<b>1425</b>	<b>133</b>	<b>968</b>	
<b>Insurance/incorp.</b>	<b>300</b>	<b>10</b>	<b>135</b>	<b>Tax registration</b>
<b>Equipment/supplies/maintenance</b>	<b>1000</b>		<b>237.15</b>	
<b>Book Fair Diner</b>	<b>500</b>			
<b>Carnival</b>	<b>On hold</b>			
<b>Fall Fitness Fair</b>	<b>1000</b>	<b>401.42</b>	<b>751.42</b>	<b>Prizes, food, inflatables</b>
<b>Holiday Shop</b>	<b>1000</b>			
<b>Movie Nights</b>	<b>60</b>			
<b>Reflections Art Program</b>	<b>300</b>			
<b>Talent Show</b>	<b>650</b>		<b>150</b>	
<b>Box Tops</b>	<b>300</b>			
<b>e-scrip</b>	<b>125</b>			
<b>Viking shirts</b>	<b>1350</b>		<b>2057.84</b>	
<b>other</b>	<b>600</b>	<b>155.4</b>	<b>155.4</b>	<b>website</b>
<b>Bank charges</b>	<b>varies</b>			
<b>TOTAL EXPENSES</b>	<b>20910</b>	<b>1008.32</b>	<b>7543.86</b>	
				<b>CORRECTED</b>
<b>CHECKING ACCT BALANCE</b>	<b>10,689.39</b>			<b>12/15/2013</b>

<b>INCOME</b>	<b>BUDGET</b>	<b>Dec-13</b>	<b>Ytd TOTALS</b>	<b>NOTES</b>
<b>Membership dues @ (150)</b>	<b>1650</b>	<b>77</b>	<b>1205</b>	
<b>Donations, grants, gifts...</b>	<b>900</b>	<b>42.5</b>	<b>412.5</b>	
<b>Holiday Shop</b>	<b>1600</b>	<b>1164.1</b>	<b>1164.1</b>	
<b>Talent Show</b>	<b>1200</b>			
<b>Box Tops for Education</b>	<b>3400</b>			
<b>escrip</b>	<b>11,000</b>		<b>4403.32</b>	
<b>Viking Shirts</b>	<b>1500</b>	<b>220</b>	<b>881</b>	
<b>Banking other income</b>	<b>200</b>	<b>202</b>	<b>674</b>	<b>GRANT REBATE</b>
<b>Interest on Bank Account</b>	<b>varies</b>	<b>0.19</b>	<b>1.73</b>	
<b>TOTAL INCOME</b>	<b>21450</b>	<b>1705.79</b>	<b>8961.65</b>	
<b>EXPENSES</b>				
<b>High school scholarship</b>	<b>2000</b>		<b>500</b>	
<b>Teacher/staff/school org. grants</b>	<b>8000</b>	<b>1487.62</b>	<b>2944.03</b>	<b>SMS/SHS/SE S</b>
<b>Teacher/staff appreciation; Back to School, conferences</b>	<b>1200</b>		<b>914.65</b>	
<b>General office, p.o. box, postage</b>	<b>100</b>		<b>137.99</b>	
<b>Convention/training</b>	<b>1000</b>		<b>60</b>	
<b>State/National dues</b>	<b>1425</b>		<b>968</b>	
<b>Insurance/incorp.</b>	<b>300</b>		<b>135</b>	<b>Tax registration</b>
<b>Equipment/supplies/ maintenance</b>	<b>1000</b>		<b>237.15</b>	
<b>Book Fair Diner</b>	<b>500</b>			
<b>Carnival</b>	<b>On hold</b>			
<b>Fall Fitness Fair</b>	<b>1000</b>		<b>751.42</b>	<b>Prizes, food, inflatables</b>
<b>Holiday Shop</b>	<b>1000</b>	<b>355</b>		
<b>Movie Nights</b>	<b>60</b>			
<b>Reflections Art Program</b>	<b>300</b>			
<b>Talent Show</b>	<b>650</b>		<b>150</b>	
<b>Box Tops</b>	<b>300</b>			
<b>e-scrip</b>	<b>125</b>			
<b>Viking shirts</b>	<b>1350</b>		<b>2057.84</b>	
<b>other</b>	<b>600</b>		<b>155.4</b>	<b>website</b>
<b>Bank charges</b>	<b>varies</b>			
<b>TOTAL EXPENSES</b>	<b>20910</b>	<b>1842.62</b>	<b>9386.48</b>	
<b>CHECKING ACCT BALANCE</b>	<b>10,555.08</b>			

PTA Meeting Sign in Sheet

Date: 1.14.2014

NAME	MEMBER?
Pammy Velinty	✓
Jennifer Wilks	✓
Julie Ciezkowski	✓
Tod Graham	✓
Kaylee Graham	X
Shannon Graham	X
Ashlie Miller	X
Mott Henry	X
Suzanne Holden	X
Trisha Holden	ges
Cira Lute Brandt	✓
Heather Goldsmith	✓
Shawn Wiencek	✓