

**Florence Community PTA
General Membership Meeting Minutes
December 10, 2013, 4:00 p.m.
Siuslaw High School Library**

Call to Order

The meeting was called to order by vice president Heather Goldsmith at 4:05 pm. Nine members were in attendance. A quorum was present.

Minutes

Diane McCalmont made a motion to approve the minutes from the November 12, 2013 meeting. Jenny Velinty seconded. Vote. Motion approved.

Financial Report

Bou Kilgore distributed the revised October and November Financial Reports. The October report was revised to reflect \$0.27 bank interest. There are notes on the November report to move \$50 from the Fall Fitness Fair to Teacher/Staff Grants. All reports are attached.

Correspondence

PTA received a thank you letter from Siuslaw West for the grant. PTA received a thank you note from Ryan Klampe for the bicycle that he won at the Fall Fitness Fair raffle. PTA received Siuslaw 101 grant application letter.

Committee Reports

- **Box Tops:** The Ducks versus Beavers drive at Siuslaw Middle School resulted in a total of 2,626 box tops being returned. The Ducks won with 1,475 box tops to beat the Beavers 1,151 box tops.
- **eScrip:** No report.
- **Membership:** Diane McCalmont reported we now have 104 members. The PTA has a goal of 150 members by March 1.
- **Viking Apparel:** Per Alice Burns' report, PTA has a nice supply of all t-shirts, long & short sleeve, and hoodies; Viking Apparel would be a great Christmas gift idea.
- **Fall Fitness Fair:** Per Alice's report, the Fall Fitness Fair was very successful. Over 100 people attended. The Siuslaw Middle School site was awesome for size and usage. Boys & Girls Club had over 70 children sign up for winter sports. Great timing. Looking forward to next year at same time, same place.
- **Holiday Shoppe:** Per Alice's report, the Holiday Shoppe is looking great. The SES Library is well stocked and shopping is brisk and will pick up. It is open Monday through Friday from 4-6 pm and Wednesday from 4-8 pm and all items are \$2.

Old Business

- **Anti-Bullying Speaker:** Diane reported Dr. Jerry Sprague from University of Oregon is scheduled to speak to teachers January 17, 2014 from 2-4 pm. This has been cleared with all Siuslaw School District principals. It was recommended that light snacks be provided for teachers attending the anti-bullying workshop which should be held at Siuslaw Middle School Commons. Diane will put in request for use of the SMS building. PTA members held discussion about ways to involve students and parents. An assembly for students and a dinner for parents was agreed upon. Diane informed PTA of another speaker, Paul Coughlin, who will do three assemblies in one day for \$3,000. Assemblies could be held at SMS and SHS, and Mapleton School District could be invited to an assembly. Other sources of possible funding are 101 Grant, Kiwanis grant, Three Rivers Foundation grant, and Western Lane Community Foundation grant.
- **Website:** Jennifer Wilks reported Charity Advantage is hosting the Florence PTA website that Diane designed and Jennifer manages. Jennifer is looking for input, pictures, etc. to keep the website current and dynamic. The PTA website is linked through the school district website.

New Business

- **Teacher/Staff Grants:** Grant Committee meets at 3:30 pm and is comprised of community members, teachers, parents, and PTA members. Grant Committee reviewed five grant requests. The budget has \$8,000 set aside for these grants and only \$1,456.41 has been spent year to date. All of these grants were approved because the number of total grants comes out to three per month which is what PTA has allotted.
 - Alyssa Cargill – \$237.62 for chair pouches; this grant was approved.
 - Debbie Daugherty – \$250 for shoes for 4th and 5th grade students; this grant was approved.
 - Lisa Utz - \$100 for headphones; this grant was approved.
 - Andy Grzeskowiak - \$250 for Reading Laboratory; full price of the system is \$1,000; this grant was approved.
 - Tami Worley & Diane Conlee - \$250 each (total of \$500) for Math Reads by Marilyn Burns for first grade; this grant was approved.
- **Sports Bay System:** Sarah Gage-Hunt informed PTA that SELCO denied her grant request. The outstanding amount to fund the sports bay system is \$150. PTA approved a grant for \$250 for this system in November. Jenny made a motion to gift \$150 to Sarah for purchase of the sports bay system. Bou seconded. Vote. Motion approved.
- **Reading Laboratory:** Bou will check with Andy to find out other sources of funding for the Reading Laboratory. If no other sources available, PTA will discuss gifting the remaining \$750 for purchase of this program.
- **Prize Drawing:** Bou won the door prize.

Announcements

- **Next meeting:** January 14, 4:00 pm at the Siuslaw High School.

Adjournment

The meeting was adjourned at 4:40 pm.

Respectfully submitted,
Jennifer Wilks
Secretary, Florence PTA

INCOME	BUDGET	October 2013	YTD TOTALS	explanation
Membership Dues (@150)	1650	275	1040	
Donations, grants, gifts, etc.	900	127.50	360.50	
Carnival	On hold			Keep cotton candy machine in storage
Holiday Shop	1600			Last year profit only @ \$500
Talent Show	1200			Two nights @ \$2 a seat
Box Tops for Education	3400			
eScrip*	11000	1108.14	3662.84	
Viking Shirts	1500		563	
Banking Other Income	200	450	472	SES refund
Interest on Bank Acct.*	varies	.27	1.38	
TOTAL INCOME	21450	1960.37	6121.29	
EXPENSES				
High School Scholarship	2000		500	
Teacher/Staff / school org. Grants	8000	1011.41	1156.41	PA+CD player; raingear; Hence ^{x2}
Teacher/Staff Appreciation, Conferences, Back to School	1200	180	906.15	Teacher dinner/conference and membership prizes
General office, postage, PO box	100		137.99	paper
Convention/Training	1000		60	Officer training
OR State/National PTA Dues	1425	313.50	855	Operating expenses
Insurance/Incorporation	300	125	125	AIM
Equipment -Supplies/Maintenance	1000		237.15	barbeque (Popcorn machine, 12 event tables)
Book Fair Diner	500			
Carnival	On hold			
Fall Fitness Fair	1000	350	350	Expand to fitness run, breakfast, *inflatables
Holiday Shop	1000			
Movie Nights	60			
Reflections Arts Program	300			Refresh popcorn/H2O
Talent Show	650		150	Offer art stipends @ middle school
Box Tops for Education	300			Red Rose Catering
e-scrip	125			Prizes, collections
Viking Shirts	1350	167.88	2057.84	
Other	600			
Bank Charges	varies			
TOTAL EXPENSES	20910	2147.79	6535.54	
CHECKING ACCT. BALANCE (1021/13)	11,678.15			

Updated for the December 2013 meeting

INCOME	BUDGET	November 2013	YTD TOTALS	explanation
Membership Dues (@150)	1650	88	1128	
Donations, grants, gifts, etc.	900	9.50	370	
Carnival	On hold			Keep cotton candy machine in storage
Holiday Shop	1600			Last year profit only @ \$500
Talent Show	1200			Two nights @ \$2 a seat
Box Tops for Education	3400			
eScrip*	11000	740.48	4403.32	
Viking Shirts	1500	318	881	
Banking Other Income	200		472	SES refund
Interest on Bank Acct.*	varies	.16	1.54	
TOTAL INCOME	21450	1156.14	7255.86	
EXPENSES				
High School Scholarship	2000		500	
Teacher/Staff / school org. Grants	8000	+50 250	+50 + 1406.41	300/ Gage-hunt
Teacher/Staff Appreciation, Conferences, Back to School	1200	8.50	914.65	Teacher dinner/conference and membership prizes
General office, postage, PO box	100		137.99	paper
Convention/Training	1000		60	Officer training
OR State/National PTA Dues	1425	133	988	Operating expenses
Insurance/Incorporation	300	10	135	Tax registration
Equipment -Supplies/Maintenance	1000		237.15	barbeque (Popcorn machine, 12 event tables)
Book Fair Diner	500			
Carnival	On hold			
Fall Fitness Fair	1000	-50 760.42 451.42	-50 761.42 801.42	prizes, breakfast, *inflatables
Holiday Shop	1000			
Movie Nights	60			Refresh popcorn/H2O
Reflections Arts Program	300			Offer art stipends @ middle school
Talent Show	650		150	Red Rose Catering
Box Tops for Education	300			Prizes, collections
e-scrip	125			
Viking Shirts	1350		2057.84	
Other	600	155.40	155.40	website
Bank Charges	varies			
TOTAL EXPENSES	20910	1008.32	7543.86	
CHECKING ACCT. BALANCE November 2013	10,689.39			

PTA Meeting Sign in Sheet

Date: 12/10/13

NAME	MEMBER?
Jennifer Wilks	yes
Heather Goldsmith	yes
Sarah Gage-Hunt	yes
Dami Worley	yes
Erin L. Corlec	Yes
Trisha Alden	yes
Diane McQuinn	✓
Jenny Veinty	✓
Debbie Daugherty	yes